

4. Payment instructions (continued)

You must provide evidence that the bank account is yours. Acceptable evidence is either a pre-printed bank deposit slip, a recent* bank statement or confirmation letter from the bank. If you do not provide the required evidence, your cash benefit will automatically be paid by cheque.

i. Name of financial institution

ii. Name of account holder

iii. BSB number

iv. Account number

* Refers to recent bank statement dated within the last 6 months.

5. Proof of your identity

Under the *Anti-Money Laundering and Counter-Terrorism Financing Act 2006* (AML/CTF Act), superannuation funds are required to identify, monitor and mitigate the risk that the Fund may be used for the laundering of money or the financing of terrorism.

As a result, you need to prove that you are the person to whom the superannuation entitlements belong. Processing of this form cannot proceed until we have verified your identity.

Please provide a certified copy of your passport, showing your photograph and identification page/s. If you have already provided a certified copy of your passport under section 3, you do not need to provide a second copy. Please ensure your passport is current, we cannot accept a copy of an expired document. If your passport is not in English, it must be accompanied by an English translation prepared by an accredited translator.

Note: Make sure the copy you provide has been certified in accordance with the requirements set out in **Section 8 – Important information**. If your documents are not certified correctly or are otherwise unacceptable we will not be able to prove your identity, which will delay processing your payment request.

Provide certified copies of identification documents

I have attached copies of my certified proof of identity with this form, in accordance with the requirements set out in **Section 8 – Important information** of this form.

Important: Make sure the copies you provide follow the requirements set out in **Section 8 – Important information**. If your documents are not certified correctly or are otherwise unacceptable we will not be able to prove your identity, which will delay processing your payment request.

6. Declaration and signature

By signing this request form I am making the following statements:

- I declare I have fully read this form and the information completed is true and correct.
- I am the temporary resident named as the account holder of the specified super account/s.
- The information given on this application, including any attachments, is accurate and complete.
- I am aware I may ask my superannuation provider for information about any fees or charges that may apply, or any other information about the effect this payment may have on my benefits, and do not require any further information.
- I discharge the Russell Investments Master Trust from all further liability in respect of the benefits paid.
- I have not relied on any advice from the Trustee of the Fund in making this request.
- I have been given the opportunity to take my own independent personal financial advice before deciding to proceed with this request.
- I understand that any insurance cover associated with my account will cease when my payment is completed.
- I authorise the Fund to process my benefit in accordance with my instructions.

8. Important information (continued)

Further advice

From phone-based to face-to-face options, our advice offer is designed to help you maximise your financial position. We offer expert, phone-based advice on a single super-related issue, as well as Retire Ready meetings for those looking to retire in the next five years—both at no cost to you.

If you want advice on your full financial picture, including investments outside super, we offer personal financial planning. We've partnered with senior financial advisers who are committed to helping you meet your goals. Your first meeting is free.

Privacy

Information about how the Fund uses and discloses the personal information that you provide is contained in the Trustee's Privacy Policy at russellinvestments.com.au/privacy. To access this Policy, your personal details or to make an enquiry about any aspect of your Fund membership, please:

- visit russellinvestments.com.au/super
- call us on 1800 555 667
- write to us at iQ Super by Russell Investments, Locked Bag A4094, Sydney South NSW 1235.

Have you changed your name or are you signing on behalf of another person?

If you have changed your name or are signing on behalf of the applicant, you will need to provide a certified linking document. A linking document is a document that proves a relationship exists between two (or more) names.

The following table contains information about suitable linking documents. If your document is not in English, it must be accompanied by an English translation prepared by an accredited translator.

PURPOSE	SUITABLE LINKING DOCUMENTS
Change of name	<ul style="list-style-type: none">• Marriage certificate, deed poll, or change of name certificate from the Births, Deaths and Marriages Registration Office
Signed on behalf of the applicant	<ul style="list-style-type: none">• Guardianship papers, or Power of Attorney

Certification of documents

All copied pages of original proof of identification documents and any copies of other required documents (including any linking documents) need to be certified as true copies by an individual approved to do so. You may find it easier to arrange for certification of your documents before you depart Australia.

Make a photocopy of your original document and then take both documents to one of the following people to be certified. The person who is authorised to certify documents must sight the original and the copy and make sure both documents are identical, then make sure all pages have been certified as true copies by writing or stamping 'certified true copy of original document' followed by their signature, printed name, qualification (eg Justice of the Peace) and the date.

The Fund will only accept documents certified by one of the following.

For documents certified within Australia:

- Medical practitioner
- Pharmacist
- Police officer
- Justice of the Peace
- Legal practitioner
- Notary public officer
- Registrar or Deputy Registrar of a court
- Judge of a court
- Magistrate
- Clerk of a court
- Chief Executive Officer of a Commonwealth court
- Sheriff
- Sheriff's officer
- Australian Consular Officer or an Australian Diplomatic Officer
- Permanent employee of Australia Post with two or more years of continuous service
- Agent of Australia Post who is in charge of an office supplying postal services to the public
- An officer with, or authorised representative of, a holder of an Australian Financial Services license, having two or more years of continuous service with one or more licensees.

8. Important information (continued)

For documents certified outside Australia:

- A person authorised by foreign law to administer oaths or affirmations, or to authenticate documents in that country
- Australian Consular Officer or an Australian Diplomatic Officer
- Member of the Australian Defence Force who is an officer, a non-commissioned officer with five or more years of continuous service, or a warrant officer.

Note:

- In different circumstances, there may be other people who are able to certify documents. However, in the interests of protecting the entitlements of members of the Fund, we will only be able to accept documents which have been certified by a person in the above list.
- We may be required to ask for further identification from you in order to meet relevant regulatory requirements if we are unable to verify you using the information you have provided.

➤ **Please return this form to:**
iQ Super by Russell Investments
Locked Bag A4094
Sydney South NSW 1235

You can also contact us as follows:

Toll free on **1800 555 667**
Operating hours are from
Monday to Friday, 9am – 5pm (AEST)
iq@russellinvestments.com.au
russellinvestments.com.au/super